

3545 ½ Coal Fork Drive Charleston, WV 25306 Cell: (304) 859-2803 Email: maryfrancen@comcast.net

To whom it may concern

I am writing this email on behalf of Mary Francen. She worked for me from July of 2015 till March of 2018 at Family First Funding. She was responsible for data entry of ALL of my leads, along with making phone calls to current and prior clients. She was originally hired as a telemarketer.

I have to say she learned and progressed very fast. She catches on to things very quickly and is great on the phone. She is extremely punctual and a fast learner. She was extremely organized and great with the computer. Unfortunately, I had received another offer from another company and had to take it or Mary would still be working with me now. I am sorry to have lost her.

She was an excellent employee and also a great friend. She was an asset to me and my work, and I am sure she will be an asset to you. Please don't pass her by. If you have any questions regarding her work please call me at 732-773-1849. I hope you find this helpful in your hiring process.

Sincerely, Joseph Albanese